

SHOUT TMO – Detailed Board Meeting Minutes

****Date:**** 06 November 2025

****Time:**** 17:00

****Venue:**** SHOUT TMO Office

Condolences

The Board expressed heartfelt condolences on the passing of:

- ****Mr Ronald Cantor****, Former Chair of SHOUT (Homelands Walk)
- ****Ms Susan W****, Former Board Member (Cartmel Walk)

Their contributions and dedication to the community were respectfully acknowledged.



Attendance

Based on the official attendance register (Page 1 of the attendance sheet).

- Alan Purslow – Present
- Nadine Taylor – Present
- Mr Abdulla – Present
- Cheryl Lilley – Absent
- Khaled Farhat – Present
- Louise Warhurst – Present
- Frank Lilley – Present
- Mr Ola – Apologised
- Kathryn Roberts – Absent

- Sarah Gibson – Present
- Lukitha Wilson – Resigned
- Ms Debra Johnson – Present
- Ms Paige – Approved (New Applicant)



Agenda & Detailed Decisions

1. Opening & Previous Minutes

The meeting commenced with confirmation of Quadrate. All previous Board meeting minutes were reviewed and ****unanimously approved**** without amendments.

2. Board Affairs

- Application of ****Ms Paige (Windrush Drive)**** was discussed and fully approved.
- ****Ms Lukitha Wilson**** tendered her resignation, which the Board formally accepted.

All proposals under this section passed unanimously.

3. AVIM Rent Affairs

The Treasurer confirmed that MCC has been engaged regarding rent affairs. Partial rent payments continue at the previous TA rate.

All updates and proposed actions were approved unanimously.

4. Companies House Update

ID checks for all Directors must be completed by ****15 November 2025**** as per new regulations.

The Board approved all outlined actions unanimously.

5. Financial Summary

- Current balance: ****£49,000**** after recent payments.
- Expenses in progress include Digital Transformation, Cleaning, Gardening, HMRC matters and Hardship Fund allocations.
- Projected balance by next meeting: ****£39,000****.

All financial decisions were approved unanimously.

6. Overview of SHOUT Activities

Work continues on Ivy clearance, litter picking, weed treatment and gardening support for vulnerable residents.

The Board approved continuation of all activities.

7. Environmental & Volunteering

- Volunteer management system (App/Web) development continues.
- Tree cutting approved at: Kilnside Drive (41–47), Portwood (10), Cartmel (2 & 18).
- 5 litter bins proposed for estate—awaiting GINNEUL management/MCC confirmation.
- Hardship Fund projects: Flooring at 35 Windrush (completed) and 10 Portwood (proposed).

All proposals were approved unanimously.

8. Repairs & Operations

- New MCC liaison: ****Lisa Gill****, Housing Services.
- Continued chasing of MMA Draft & Dues.
- Equans repairs continue pending MCC approvals.
- Preparation for Digital Transformation takeover of repairs approved.

All actions were approved unanimously.

9. Regulatory & Policy

- Training approvals granted for Housing Manager to qualify in Electrical, Gas Safe and Plumbing.

- Quarterly Housing Manager's Report due on **18 December 2025**.

All items were approved unanimously.

10. Digital Transformation & Office Modernisation

The SHOUT TMO App prototype is now **25% complete**.

The Board unanimously endorsed continuation of all development stages.

11. Sub-Committee Reports

- Finance: VAT for Q2/2025 prepared and approved.
- HR: New Peninsula HS/HR contract progressing.
- Allocations: 2 properties ready for exchange allocation.
- Events: Proposed Children's Christmas Party at Shiredale Pub approved.

All sub-committee proposals were approved unanimously.

12. Any Other Business

No additional items were raised under AOB.

13. Next Meeting

Scheduled for **18 December 2025** at SHOUT TMO Office.