

Item No	Subject	By	Agenda Item Details	Your Decision: (Please type in word)
1	Opening/Meeting Quadrante confirmation, Previous Board meetings' Minutes approval	Chair	1. Quadrante confirmation, 2. Attended: Apologies: Absence: 3. Condolences: Mr Ronald Cantor, Ex-Chair of Shout (3 Anton Walk), Ms Susan W Ex Ex-Board Member (4 Cartmel Walk) 4. Previous Board meetings' Minutes approval	Yes -No -Refer:
2	Board Affairs:	Secretary	1. New Board Member Applied: Ms Paige, 29 Windrush Dr 2. Membership Suspension/Resignation: Ms Lukeitha Wilson (Requested to resign) 3. Approving all above?	Yes -No -Refer:
3	AVIM Rent affairs	Treasurer	1. Updates: MCC has been engaged, awaiting approval from MCC. Partial rent paid at the rate of the expired TA 2. Approving all above?	Yes -No -Refer:
4	Update on Companies House	Housing Manager	1. Up-to-date list of Companies House Directors: All directors will go through ID checks as per the new Law by 15 th Nov, 2025 2. Approving all above?	Yes -No -Refer:
5	Financial	Treasurer	1. Current Balance: 49k after paying all bills and payments (10k spent) 2. Expenses In progress: Digital Transformation, Estate Cleaning , Tree & Garden Maintenance, Hardship Fund, HMRC bills (See Section 9) 3. Projected Balance by Next Board meeting: 39k to cover items under 7, 8 and 10. (Spending 10k) 4. Approving all above?	Yes -No -Refer:
6	Overview of SHOUT activities,	Secretary	1. Continue Clearing IVY, Litter picking, Weed killing, Garden doing up for people with health issues and are vulnerable and Estate Cleaning, subject to meet budget responsibilities. 2. Approving all above?	Yes -No -Refer:
7	Environmental: Estate walkabout and volunteering updates	Secretary	1. Volunteering work updates, Creation of Volunteer pool Management on App/Web: In progress 2. Garden Maintenance: 3 Homelands 3. Removal of Bushes in front of Barcombe walk.: In progress. 4. Tree cutting from a. Kilnside Drive (41-47 block), b. 4 Portwood, 2 Cartmel, 3. 18 Cartmel. 5. Pricing for the lowest quote for all above work under 7.3 & 4 6. 5 Litterbins placement, Location suggestions: 7. GINNEUL management to be queried. (To be Managed by MCC) 8. Hardship Fund usages: Flooring for 35 Windrush (Completed) Flooring for 4 Portwood (Proposed) 9. Approving all above?	Yes -No -Refer:
8	Repair and Operation: MCC and Equan updates	Housing Manager	1. MCC: Lisa Gill of Housing Services at MMC has been appointed as the new liaison officer. 2. No updates on MMA DRAFT or DUES, continue chasing? 3. Equan: Contracts with Equan continued due to not having approval from MCC. Continue chasing? 4. Continue preparation to take over repair elements from EQUANs via Digital Transformation Structure by App/Web 5. FRA assessments: Coordinated approach established with MCC and Peninsula. 6. Approving all above?	Yes -No -Refer:
9	Regulatory and policy	Housing Manager	1. Training Approval for Housing Manager to be a qualified Electrician, Gas Safe Engineer, and Plumber through private providers? 2. Housing Managers Report: Not due in today's meeting, To be available in December 18 th 2025, Sets out as quarterly. 3. Approving all above?	Yes -No -Refer:
10	Digital Transformation & Office Modernisation	Housing Manager	1. SHOUT TMO Application on IOS and Google Play Store prototypes (presentation) Progression as of today 25% 2. Accepting all these actions?	Yes -No -Refer:
11	Sub-committee reports	Secretary	1. Finance: VAT for Q2/2025 prepared and Submission. Approved? 2. HR: New HR and HS contract with Peninsula, Documentation and arrangements are in progress. 3. Allocation: 2 New properties up for exchange based allocation (To be approved by allocation sub-committee) 4. Events and Community: Children's Christmas party at Shiredale Pub? 5. Approving all above?	Yes -No -Refer:
12	AOB	Chair	1.	Yes -No -Refer:
13	Next Meeting	Chair	18 December 2025	Yes -No -Refer:

This is the copy of (Name of the Board member)Signature.....Date.....Time.....